

St. Elizabeth's Time and Talent

Altar Server: Assist as altar server at Mass on Sunday, Holy Days of Obligation, Church Feast Days as assigned (or find substitute). 4th graders and older. Will be trained.

Extraordinary Minister of Holy Communion: Assist with distribution of Precious Body and Precious Blood during Masses. Will be trained.

Lector: Proclaim the scriptures during Mass. Make announcements at beginning of Mass.

Greeter/Usher: Greet people as they come into the church. Answer any questions/provide directions to church facilities and distribute worship aids as needed. Help individuals and families find seats in church, particularly when church is full or late-comers arrive. Take up collection and may serve as gift bearers. Take up second collection as needed. Be attentive to individuals who become sick or may need assistance during Mass.

Gift bearer: Individuals and families carry bread, wine and collection basket to the altar after offertory is taken up.

Cantor/Song Leader: Lead singing during Mass.

Choir: Sing in adult choir or children's choir

Accompanist: Learn music and provide accompaniment (piano and/or organ and/or guitar)

Instrumentalist: Provide additional accompaniment/solo during Mass.

Sacristan: Prepare all needed materials for Mass. Make sure all items are on credence table and altar as required and that book of readings is open to the appropriate page. Make sure candles are lit. Make sure all liturgical ministers (Lectors, extraordinary minister of Holy Communion, altar servers, etc.) are present and if not, recruit substitutes. Clean and return all items to their proper storage places after Mass.

Religious Education Teacher: Teach prayers and other religious education material from pre-prepared lesson plans.

Religious Education Aid/Helper: Attend religious education classes and assist teacher as needed with classroom management, craft projects, caring for students.

Substitute RE Teacher: Fill in as needed for absent teachers. Notice will be given as far ahead as possible, but emergencies do occur.

Children's Liturgy of the Word: Proclaim and explain Sunday Scriptures to children age 4 through 2nd grade. Lead children out of Mass before First Reading and return after the homily.

Funeral Committee: Group of on call helpers who help serve funeral luncheons during the day as needed

SEPO Group Monthly Chair: One month a year. Coordinate list of volunteers provided to serve coffee and rolls after Mass on Sunday. Call parishioners for bars needed for funerals.

Parish Council: Serves as a unifying structure which guides the liturgical, social, ecumenical, education, and administrative activities of the Parish. Elected members serve a three year term with a limit of two consecutive terms. Registered parish members 18 years and older are eligible to serve on the Parish Council. Meetings are held on the third Tuesday of each month.

Finance Council: Assist in the administration of the temporal affairs of the parish by offering counsel and guidance to the pastor. Create and monitor parish budget. Members are appointed by the parish priest. Those wishing to serve on the Finance Council should have a working knowledge of finance reporting and budgeting.

Art and Environment Committee: Help plan/decorate worship space for different seasons of the liturgical year.

Maintenance Committee: Evaluate and prioritize the physical needs of the church and plan implementation of those needs.